# PRIVACY STATEMENT



EFFECTIVE AS OF: AUGUST 2025

### 1. INTRODUCTION:

This Privacy Statement applies to all products and services provided by B.A.I.M.E. B.V.

B.A.I.M.E. B.V., registered with the Dutch Chamber of Commerce under number 97762954 and located at Biezenvenneke 10, 5801 HN Venray, the Netherlands, is responsible for the processing of personal data as described in this statement.

## 2. PERSONAL DATA WE PROCESS

We process your personal data because you use our services and/or have provided your data to us directly. The following personal data may be processed by B.A.I.M.E. B.V.:

- Initials and surname
- Gender
- Date of birth
- Company name
- Address details (street name, house number and ZIP code)
- Telephone number (mobile or landline)
- E-mail address
- Bank account details

#### 2A. SPECIAL CATEGORIES OF PERSONAL DATA?

We do not process special categories of personal data, such as data concerning health, criminal records, race, or ethnic background.

## 3. WHY WE PROCESS YOUR DATA

We use your data to provide our services effectively and to meet our legal obligations. Your personal data may be used for the following purposes:

- To contact you by phone or email where necessary for service delivery
- To inform you about changes to our services or products
- To provide you with services and deliverables
- To comply with legal obligations, including tax regulations
- For marketing and promotional purposes related to our services

We will only use your data for other purposes if they are closely related to the original purpose.

## 4. LEGAL BASIS FOR PROCESSING

We process your personal data on the basis of:

- Your consent
- The performance of a contract
- Compliance with legal obligations
- Our legitimate business interests (e.g., service improvement)

#### 5. RETENTION PERIOD

We retain your personal data only as long as necessary to fulfill the purposes for which it was collected, or as required by law.

## 6. SHARING DATA WITH THIRD PARTIES

We do not sell your personal data. We will only share your data with third parties when necessary to fulfill our agreement with you or to comply with a legal obligation. If we engage data processors, we ensure appropriate agreements are in place to maintain the security and confidentiality of your data.

## 7. WEBSITE USE AND COOKIES

Our website uses only technical and functional cookies. These ensure proper functionality and remember your preferences. You can disable or delete cookies via your browser settings.

## 8. YOUR RIGHTS

You have the right to access, correct, or delete your personal data. You can send your request to: <a href="mailto:renate@baime.nl">renate@baime.nl</a>

We aim to respond within five working days.

## 9. SECURITY

We take appropriate technical and organizational measures to protect your data against unauthorized access, loss, or unlawful use. All staff with access to your data are bound by confidentiality. If third parties process data on our behalf, we ensure proper safeguards are in place.

If you believe your data is not adequately protected or you notice signs of misuse, please contact us immediately.

## 10. QUESTIONS OR COMPLAINTS

If you have questions about this Privacy Statement or how your data is processed, you can contact us via email at <a href="mailto:renate@baime.nl">renate@baime.nl</a>.

Last updated: August 4th, 2025